**To,**

**The Manager Marketing ,**

**National Testing Service (NTS),**

**1 – E, Street No. 46 Sector I-8/2 Islamabad.**

**Subject: Relaxation in submitting the attested copy of my Bachelors Degree.**

Dear Sir,

I, Mohsin Anis Siddiqui S/o Anis Ahmed Siddiqui holding CNIC Number: 42301-4644741-1, have appeared in the Written Test For the post of Deputy Assistant Director, National Accountability Bureau with roll number: 332001238 and form number : 763254, which was conducted on the 4th of September 2016 by NTS. I have cleared the written as well as the psychometric test, which was subsequently conducted on the 5th of November 2016 and I have been recommended for the post of Deputy Assistant Director by NTS.

On Saturday the 3rd of December 2016 at around 6:20 pm, I had received a letter by post, which was addressed to me by NTS, in which I have been asked to submit attested copies of my CNIC, 2 recent passport size pictures, educational certificates along with detailed mark sheets, Bachelor’s degree, and experience certificates within 3 days.

Sir I would like to humbly inform you that the result of my Bachelor’s degree was announced before NAB Head Quarter’s job advertisement but I have not received my Bachelor’s degree yet, I have applied for it, which is in process and it will take a few days for me in receiving my Bachelor’s degree, I have the marks certificate of my Bachelor’s Degree, in which the date of result announced is also mentioned. I have also submitted an attested copy of the marks certificate of my Bachelor’s degree along with copies of all the relevant documents which are to be submitted to NTS. Therefore, I would request you to please allow me relaxation of a few days on humanitarian basis in submitting an attested copy of my degree. I shall submit an attested copy of my Bachelor’s degree at the earliest, as soon as I receive it.

I am hopeful that you will consider my request as I have reached at this stage with a lot of hard work and efforts.

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**Yours Thankfully**

**Mohsin Anis Siddiqui**

**S/o Anis Ahmed Siddiqui**

**Roll Number: 332001238, Form Number: 763254**